Notifying the Public of Rights under ADA

Community Counseling Center posts ADA notices on our agency's website, in public areas of our agency, and on our paratransit vehicles.

Community Counseling Center operates its programs and services without regard to disability in accordance with the Americans with Disabilities Act (ADA) of 1990.

For more information on the Community Counseling Center's ADA program, and the procedures to file a complaint, contact the Corporate Compliance Officer at 573-334 -1100 or visit our administrative office at 402 S. Silver Springs Road, Cape Girardeau. You may visit our website at www.cccntr.com.

Any person who believes they have been aggrieved by any unlawful discriminatory practice under ADA by Community Counseling Center may file a ADA complaint by completing, signing, and submitting the agency's ADA Complaint Form. The complaint form can be downloaded from www.cccntr.com or by requesting a copy from the Corporate Compliance Officer.

To obtain additional information about your rights under ADA, contact: Corporate Compliance Officer.

How to file a ADA complaint with Community Counseling Center

1. **Mail completed form to:**
   Corporate Compliance Officer
   Community Counseling Center
   402 S. Silver Springs Rd.
   Cape Girardeau, MO 63703
   Phone: 573-334-1100

2. In addition to the complaint process at Community Counseling Center, complaints may be filed directly with the Federal Transit Administration, Office of Civil Rights, Region 7, 901 Locust St. Suite 404, Kansas City, Missouri 64106.

3. Complaints must be filed within 180 days following the date of the alleged discriminatory occurrence and should contain as much detailed information about the alleged discrimination as possible.

4. The form must be signed and dated, and include your contact information.

If information is needed in another language, contact 573-334-1100.

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